**INVOICE APPROVAL**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INVOICE ID** | **Account Name** | **Requested**  **Department** | **Expense Categories** | **Amount** | **Description** | **Document** | **Payment Due** | **ACTIONS** |
| 1 | ABC Supplier | LOGISTICS | Maintenance | 30,000 | (Reason) | PDF File (view) | Nov 3 2024 | APPROVE/REJECT |
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**ACCOUNTS PAYABLE (APPROVED REQUESTS FROM BUDGET REQUESTS) (INVOICE APPROVAL)**

**PAYABLES**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **INVOICE ID** | **Account Name** | **Requested**  **Department** | **Expense Categories** | **Amount** | **Description** | **Document** | **Payment Due** |
| 1 | ABC Supplier | LOGISTICS | Maintenance | 30,000 | (Reason) | PDF File (view) | Nov 3 2024 |
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**OVERDUE**

**PAID ACCOUNTS**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INVOICE ID** | **Account Name** | **Requested**  **Department** | **Expense Categories** | **Amount** | **Description** | **Document** | **Bank Name** | **Bank Account No.** | **Cleared Date** |
| 1 | ABC Supplier | LOGISTICS | Maintenance | 30,000 | (Reason) | PDF File (view) | BDO | 1234-2123-1234 | Nov 3 2024 |
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